



Field Trip Planning Checklist

Have you registered your field trip online! Now it's time to get ready!

Before your visit to ArtPrize, we recommend the following tips for a well-prepared for and enjoyable experience:

Wear:

- Wear comfortable clothes suitable for walking and exploring art installations.
- Dress in layers to adapt to changing weather.
- Wear comfortable walking shoes to ensure comfort during the field trip.
- Sunscreen and/or a hat for sun protection

Bring:

- Bring a bag to carry any materials or keepsakes from the trip.
- A camera!
- Smartphone for communications

Confirm your Details and Our Details!

- Designate a Main Contact with a cell phone to ensure seamless communication during the visit.
- Confirm your field trip time in your email! Lost and Found:
- Tell everyone in your group what to do if they get lost: find a friendly ArtPrize staff member. All our employees are trained to prioritize lost children situations, and we quickly re-unite everyone using our communication system.
- First Aid and Allergies: Basic first aid kits are stationed around the event for visitors to use. Individuals with allergies, asthma, or other conditions should bring necessary medication.
- Facilities: Drinking water stations, hand washing (water and sanitizer), and portable toilets are available at the event.



Upon Arrival at ArtPrize:

- Arrive with your bus!
- Head Count: Take the exact head count of everyone in your group
- Make your way into the ArtPrize Clubhouse, where volunteers will greet you!
- Enjoy the field trip!
- Take-Home Keepsake: Each participant gets an art magazine to explore and enjoy as they have their field trip and they may keep it!
- Departure Time: Remind everyone in your group of the designated meeting place and departure time.

Leaving ArtPrize:

- Remind participants to be cautious when walking back to the transportation area.
- Head count!

Thank you for joining us at ArtPrize!
We hope you had a wonderful and enriching experience.